

CERS Regulator User Group Notes and Action Items 2/22/2011

Compiled by Cal/EPA Unified Program Staff February 2011

Action Items:

CERS Regulator User Group Meeting March 8th, 2011 8:30 am to ~10:30 am

Registration Web Link: <https://www1.gotomeeting.com/register/877270001>

CERS Regulator User Group Meeting March 15th, 2011 8:30 am to ~10:30 am

Registration Web Link: <https://www1.gotomeeting.com/register/709488929>

Agenda/Minutes from February 8, 2011

- Agenda was revised to Summary of new features in CERS 1.3.3 to next meeting.
- Minutes from February 8th meeting were revised as follows:
 - a. Second bullet, Business Owner/Operator Form minimally required fields revised to clarify that billing related fields ARE included, except for email address and Country. Voted and approved by members present.
 - i. (After note 1: Chris confirmed that the Country field defaults to USA so it can remain a required field.)
 - ii. (After note 2: There is an additional email field associated with the environmental contact. This field was previously voted to be a minimally required field but based on today's vote to not include the email address for billing, we have removed the environmental email address as well. Neither will be considered to be a minimally required field.)
- The revised Feb.8 minutes are posted at:
<https://cers.calepa.ca.gov/TempDocs/RegUserGroup/2011/02222011/CERSRegUserGroupMtgNotes020811.pdf>

CERS 2 Submission Statuses for Facility Submittals Document

<https://cers.calepa.ca.gov/TempDocs/RegUserGroup/2011/02222011/CERS2Validation.pdf>

Submission Status Document discussion and voted on:

- a. Submittal Status field proposal was discussed
Members present voted to accept the proposal with a subsequent request and vote to change the term "Approved" to "Accepted." 17 agencies in favor of changing the term, 2 opposed.
- b. Facility Operational Status field was discussed.
There was strong interest by the members to change the definition and term of "Closed" for use in CERS. Most members seemed to feel that something like, "No Longer Regulated" was

preferable to “*Closed.*” One suggestion was to delete 'Business operation at the facility has ceased and...' , and to begin the definition with 'All materials and operations that....'

- Chris Allen requested that we defer voting on this until further information is prepared regarding the program element status field process. The topic was deferred to the March 8 or 15 meeting.

c. Data Validation Status field was discussed.

Members present voted to drop this field from CERS. (Note: This field is not a required field in title 27).

- Chris requested we have a special meeting in March to address a number of remaining pressing issues. March 15 from 8:30-10am was selected.

Additional User Group Meeting

Chris Allen requested an additional meeting of the group to cover various upcoming CERS issues. Several Group members indicated either March 15 or 29 would be ok. Cal/EPA staff indicated they would announce the new date shortly (which was determined to be March 15th).

Adjournment

Meeting was adjourned at 9:30