

# CERS Regulator User Group Meeting Notes/Action Items 11/29/2010

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## **Action Item:**

December 9<sup>th</sup> meeting has been cancelled. The next meeting will be January 11, 2011

## **Meeting notes from 11/09/2010**

**Action:** Motion passed to approve the Group's 11/09/2010 meeting notes.

## **Discussion and vote on revised CERS Regulator User Group membership voting provisions**

The Group discussed the potential membership/voting options discussed in the [Potential Group Membership/Voting Changes for CERS Regulator User Group](#) document.

**Action:** Motion passed by consensus to adopt Option 2 as shown in the issue document ("one vote for each UPA"). The Group's charter will be revised accordingly.

## **Review and discuss results of resurvey of CERS Managers**

Dan Firth reviewed the results of the resurvey of UPAs regarding mission-critical locally collected fields. Refer to [Listing of Business Critical Locally Collected Fields as Reported by UPAs in November 2010](#).

Dan stated that less than 20 CERS UPA managers responded and that those that responded identified ~18 mission critical fields for their agency's operation. Dan reviewed the three proposed solutions presented at the previous meeting and reminded the Group that that Option 1 ("CERS2 Does NOT Support ANY Locally Collected Fields") had been eliminated by a Group decision at the previous meeting (Nov. 9<sup>th</sup>).

After discussion by members present on the conference call the committee was asked to vote on either Option 2 ("CERS2 Supports a Collection of Local Fields Approved for Statewide Use") for the 18-20 mission critical fields resulting from the resurvey), or Option 3 ("CERS2 Supports a Moderate Collection of pre-defined Local Fields"). Twelve voting members voted for Option 2; seventeen voted for Option 3. Note that all who voted for Option 3 additionally voted to limit the local fields to the mission critical fields identified in the resurvey.

**Action:** Option 3 ("CERS2 Supports a Moderate Collection of pre-defined Local Fields") was approved by majority vote. The pre-defined local fields were agreed by all who voted for this option to be the 18-20 mission critical fields identified in the resurvey. Results of the vote are to be reviewed with the Data Steering Committee on November 30, 2010.

Results of the vote:

12 UPAs: Option 2

Alameda County  
Contra Costa  
San Diego  
Ventura  
San Francisco  
Placer  
Glenn  
Tehama  
Madera  
Kern  
Mountain View  
Ventura  
State Water Board

17 UPAs: Option 3 w/limited fields

Imperial  
San Bernardino  
Amador  
LA City Fire  
Burbank  
Sunnyvale  
Santa Clara County  
LA County  
LA Public Works  
Pasadena Fire  
El Dorado  
Tulare  
Torrance  
San Leandro City  
Riverside County  
Sacramento County  
Sonoma

After note: In their response to the resurvey the following additional UPAs not present on today's conference call stated their choice:

- Option 1- Livermore Fire and Anaheim Fire
- Option 2- Monterey
- Option 3- Mariposa and Union City

**Action:** A subsequent motion was made and passed (1 UPA opposing) recommending to the DSC that billing-related mission critical fields 3 through 8 as shown on the [Resurvey document](#) be made mandatory for all businesses to report and that the Title 27 Data Dictionary be revised accordingly.

The meeting was adjourned at 9:45 am.