

CERS Regulator User Group Notes and Action Items April 10, 2012

Action Items:

- Next meeting will be Tuesday, May 8th, 2012 from 8:30am-10:00am. Please e-mail any agenda item suggestions to Cathie cgause@calepa.ca.gov and Dan dfirth@calepa.ca.gov one week prior to next meeting.
- Review and determine your agency's suggested prioritization for each *Proposed* [CERS Enhancement](#) (*High Priority, Low Priority or Drop*). Report prioritizations to Barbara or Dan by May 15. Only one ranking per agency, please!

Agenda for April 10, 2012: Approved/No change

Meeting minutes from March 13, 2012: Approved

Reminder: Decisions from this group are binding. Cal/EPA is writing CERS code based on these decisions.

DSC/UPAAG on Chair of CRUG

- CRUG Co-chair Barbara Houghton reported the CUPA Forum Board was not comfortable assuming the role of CRUG Chair until the CERS rollout process is completed. For the near term, CRUG will keep the existing Chair and Co-chair assignments. (After note: Barbara, Dan, Jason and Clark will meet next week to discuss interim strategies for managing the Chair's role)

Update on CERS - Chris Allen/ CERS Technical Support

- Chris Allen of Cal/EPA reviewed a [PowerPoint presentation](#) showing some upcoming CERS deliverable dates and a selection of recent CERS enhancements.

Data Seeding and multi-jurisdictional business update

- Cal/EPA will include in CERS a mechanism for businesses to recover draft submittals that were deleted by regulators during the seeding process.
- In response to the recent [notice](#) sent by Verizon to Regulators, Cal/EPA will publish a formal response to the Business User Group, Verizon, and others.

Shared Zip Codes

- Dan reviewed the "New Facilities Added to CERS" report recently added to CERS and how it could be used to identify new CERS facilities for CUPAs and PAs that have overlapping jurisdictional/ZIP code boundaries. During March CERS resumed sending email alerts to primary and secondary CUPAs when a facility is added to CERS. General consensus seemed to be that the new report will address the need for CUPAs and PAs to know when new facilities files are created in their jurisdiction. No further action was proposed until there is evidence that the report feature is not sufficient.

CERS Enhancements Listing Discussion –

<https://cersapps.calepa.ca.gov/Enhancements/>

- There was a review of the CERS Enhancements Listing and a discussion regarding how to rank or prioritize them.
- ACTION ITEM: Review and determine your agency's suggested prioritization for each *Proposed CERS Enhancement* (*High Priority, Low Priority or Drop*). Report prioritizations to Barbara or Dan by May 15. Only one ranking per agency, please!

Wrap Up/Agenda Planning

- Next meeting we will review and discuss results from the enhancement ranking action item.

Agenda for next meeting

- Next meeting is May 8th
 - Welcome
 - Review Today's agenda (5 minutes)
 - Minutes from April 10 meeting (10 minutes)
 - Follow up on RUG Chair and Co-Chair (tentative, 10 minutes)
 - Updates to CERS (20 minutes)
 - ACTION Item: Discussion and Vote: minor modification to existing notification process to display submittal reviewers name in notifications to business
 - Proposed Enhancements Discussion (40 minutes)
 - ACTION Item: Accept or Vote to rank some or all currently proposed enhancements to forward to CMC
 - Wrap Up / Agenda Planning for next meeting, June 12 (5 minutes)

Wrap Up/Adjournment

- Next meeting to be May 8, 2012 from 8:30am to 10:00am.
- Meeting was adjourned at 10:00 am