California Environmental Reporting System

CERS Regulator Portal Help

Download Business User Email Accounts

How can I obtain a list of the email contact information for all regulated facilities in my jurisdiction?

Answer: This feature was added to the CERS Tools section in January 2013.

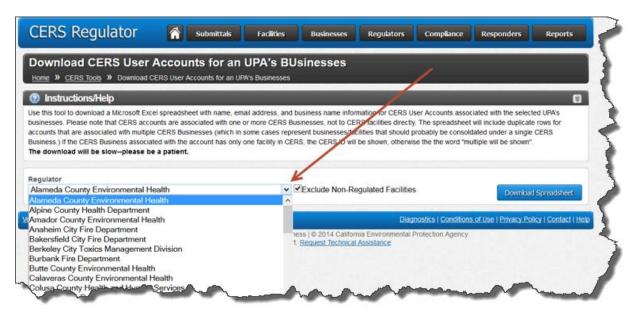
After you have logged into CERS, select 'Tools' in the upper right corner of the Regulator portal:

California Environmental Reporting Syste	em: Regula	ator				Dan Firth's Acco	unt Sign Ou To	ols Peports Help	
CERS Regulator		Submittals	Facilities	Businesses	Regulators	Compliance	Responders	Reports	
Regulator Home									
Instructions/Help								8	
Welcome to the CERS Regulator Portal. Review the Dashboard and Action Required Panels below for submittals and requests requiring attention by your agency. Select the links across the top of the page to access other CERS data. New users may wish to review the <u>Regulator Portal Questions and Answers Page</u> .									
View/Search My Agency's Submittals		at a star	and your	Other Task	(S Regulator Reports	i	June -		

Select 'Download CERS User Accounts for a UPA's Businesses'

CERS Regulator 🕋 Submittals	Facilities Businesses	Regulators	Compliance	Responders	Reports			
Tools								
Home » CERS Tools					1			
(Instructions/Help								
If you have an idea/suggestion for a CERS tool, please review the prop Submit button on that page to offer your suggestion to the CERS changest			t see it there, click	the CERS Enhance	ement Request			
CERS User Accounts		Statewide Default ZIP CodeSubmittal ElementRegulator Mappings						
A searchable listing of all CERS user accounts.		wnload the default map uthorized regulators can	-		- ,			
CERS Chemical Library		cting the "Change CUPA		lault regulator assigni	tents by searching			
View, search, and download the chemical/material information available in the CE								
Chemical Library.		S User Accounts						
CERS Violation Library		nload a Microsoft Excel s S User Accounts associa			business name			
View, search, and download the violation information available in the CERS Violati		S OSEI Accounts associa	area with the selected	OFAS businesses.				
	Find Duplicate	Facilities						
Your Browser Software	View a list of facilities	s that are possibly duplic	ate whether from see	eding or from some oth	er means.			
CERS not quite looking good? Get information on and identify your browser before								
communicating with CERS Technical Support.	CERS Notificat	tion lypes			And a			

Select your agency:



The downloaded table displays the following:

- First and last name of each business user
- Email address for each business user
- Last CERS sign-n date
- Business organization name
- Business headquarters
- Organization code number (a unique number for each business organization)
- Total number of facilities in the state
- Number of business users
- CERS ID number if there is only one facility in the state