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CERS 3 Business Portal APSA and UST Submittals

California Environmental Reporting System: Business [Sign In](#) [Help](#)

CERS Business

CERS is a statewide, web-based system to support businesses and Unified Program Agencies with electronically reporting, collecting, and managing hazardous materials-related data as mandated by the California Health and Safety Code. To learn more about CERS and the Unified Program, see [CERS Central](#).

CERS Business Sign-In

Your Username

[Forgot your Username or Password?](#)

New to CERS?

To start reporting on your facility(s) in CERS, create a CERS account.

Want to experiment with CERS?
Use the Business Training Portal to learn how to use CERS by creating and managing test data before starting your official facility reporting.

Are you a CERS Regulator?

Sign in to the [CERS Regulator Portal](#), or visit [CERS Central](#)

Version 2.25.0002 | [Enhancements](#) | [CERS Central](#) [Diagnostics](#) | [Conditions of Use](#) | [Privacy Policy](#) | [Contact](#) | [Help](#)

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CERS Technical Support: cers@calepa.ca.gov
Unified Program/General Assistance: Contact your [local regulator\(s\)](#)

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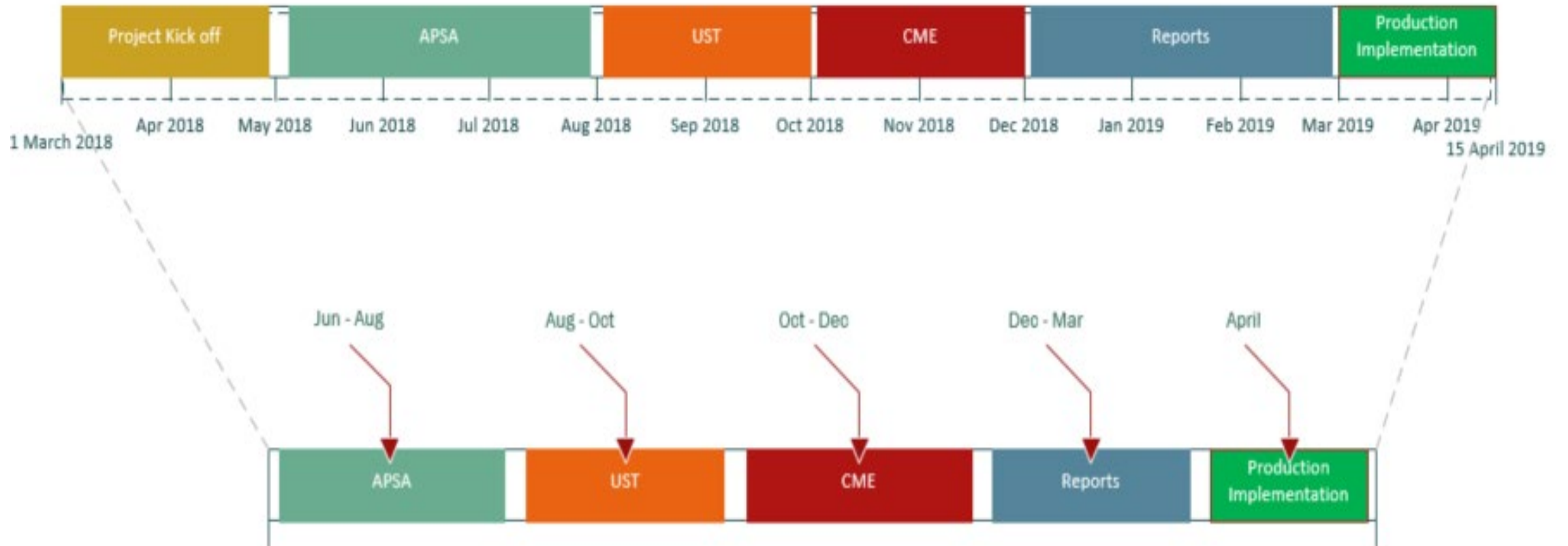
-
- Introduction
 - CERS 3 Features
 - Timeline
 - Who Is Impacted and How?
 - What Processes are Impacted?





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Timeline





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Deployment Plan

Timeline:

- Testing environment continuously updated
- Training environment deployment– (2/8/2019)
- Staging deployment – 2/22/2019
- Ongoing Demo to Regulators and CUPAs
- Ongoing Demo to Business Users (PGE, AT&T...etc)
- Production deployment – 4/1/2019

Who Is Impacted? APSA and UST Facilities





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Who Is Impacted and How?

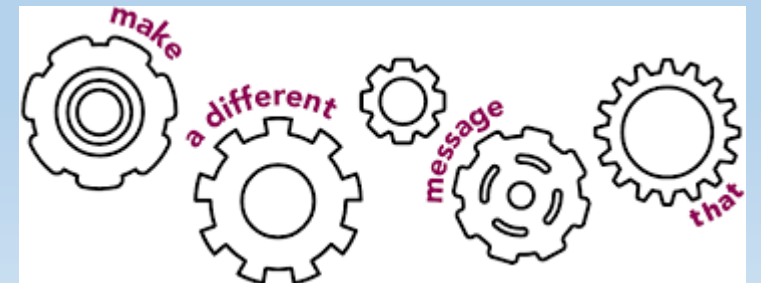
- **APSA – AST (Aboveground Petroleum Storage)**
 - Regulators that manage APSA facilities
 - Vendors that have EDT interface software that submits APSA submittals
 - All businesses that are required to report on APSA
- **UST (Underground Storage Tank)**
 - All businesses that are required to report on UST
 - Regulators that manage UST facilities
 - Vendors that have EDT interface software that submits UST submittals
- **CME (Regulators only)**
 - Regulator staff, such as inspectors, that manage CME data in CERS for their facilities
 - Unified Program staff that manage CME
- **Reports (Regulators only)**
 - Regulators that use CERS reports
 - Unified Program staff that use CERS reports
 - Business users that print submittals
 - Regulator users that print submittals
 - Any other Cal EPA staff (i.e., Waterboards for UST, Cal Fire for APSA) that rely on CERS reports

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CERS 3 Project

What Processes are Impacted?

APSA and UST submittals in the Business portal





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What Processes are Impacted?

Aboveground Petroleum Storage Act Submittals

New APSA Facility Information Submittal Element Resource

- Added a new web form with 4 new data elements to support APSA Facility Information reporting
 - Conditionally Exempt APSA Tank Facility (data element 800)
 - Date of SPCC Plan Certification or Date of 5-Year Review (data element 801)
 - Total Aboveground Storage Capacity of Petroleum (data element 802)
 - Number of Tanks in Underground Areas (data element 803)
- CERS 3 APSA submittals will require APSA Facility Information form
- Document Upload resource still required
- Highly recommended to complete or discard any existing drafts prior to CERS 3 release due to change in reporting requirements
- Updated APSA reporting criteria question on Business Activities form:

Aboveground Petroleum Storage

Does your facility own or operate aboveground tanks or containers with regulated storage greater than 1,320 gallons of petroleum products (new or used)? [?](#)

Yes

Aboveground Petroleum Storage

Does your facility own or operate aboveground petroleum storage tanks or containers AND: [?](#)

- have a total aboveground petroleum storage capacity of 1,320 gallons or more, OR
- have one or more petroleum tanks in an underground area?

Yes



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What Processes are Impacted?

Aboveground Petroleum Storage Act Submittals

New APSA Facility Information Submittal Element Resource

Business Portal

Submittal Preparation

The screenshot shows a submittal preparation interface with the following sections:

- Facility Information**: SUBMITTED Jun 5, 2018. Includes links for Business Activities and Business Owner/Operator Identification.
- Hazardous Materials Inventory**: ACCEPTED Mar. 12, 2018. Includes links for Hazardous Material Inventory (60), Site Map (Official Use Only), and Miscellaneous State-Required Documents.
- Emergency Response and Training Plans**: ACCEPTED Mar. 12, 2018. Includes links for Emergency Response/Contingency Plan and Employee Training Plan.
- Aboveground Petroleum Storage Act**: ACCEPTED Jun. 5, 2018. Includes links for APSA Facility Information and Aboveground Petroleum Storage Act Documentation.

APSA Facility Information

The screenshot shows the APSA Facility Information form for Grifols Main Campus. The form includes the following fields:

- Facility Information**: Includes a checkbox for Conditionally Exempt.
- Total Aboveground Storage Capacity of Petroleum**: Input field with value 500.
- Number of Tanks in Underground Area(s)**: Input field with value 5.
- Date of SPCC Plan Certification or Date of 5-Year Review**: Input field with value 2/1/2018.

Buttons for Save and Cancel are present at the bottom of the form.



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What Processes are Impacted?

Underground Storage Tanks Submittals

- **CERS Tank ID – New Data Element 432-a**

Unique CERS Tank ID will allow better tracking/reporting for USTs and reduce or eliminate occurrences of duplicate USTs in CERS

- All new and legacy USTs will be assigned a unique CERS Tank ID
 - CERS Tank ID assignments will be provided by Cal EPA to facilitate seeding of local systems
 - Existing Tank ID (data element 432) will still be required and user-defined
- CERS Tank ID will never change, even if the tank changes owners or facilities via Split Facility process
- The number will be non-editable and can only be generated by CERS, similar to a facility CERS ID
- Format: Current facility CERS ID + 3 digit incremental number
 - CERS ID 10023456 Tank 1: 10023456-001
 - CERS ID 10023456 Tank 2: 10023456-002
 - Etc...
- Processes added to UI to encourage proper reporting of on active USTs (ex. Active tanks added to current submittal by default)
- Validation/guidance messages will be generated for invalid CERS Tank IDs and active tanks that are not properly accounted for on current submittal (UI and EDT)
- Logic/processes added to support “Split Facility” process
- Highly recommended to complete or discard any existing drafts prior to CERS 3 release due to the submittal process changes



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What Processes are Impacted?

Underground Storage Tanks Submittals: CERS Tank ID – New Data Element 432-a

Business portal

Submittal Preparation

Underground Storage Tanks DRAFT Jan. 9, 2019 [Submit](#)

- UST Facility Operating Permit Application Ready to Submit [Edit](#) [Discard](#)
- Tanks** [Add Tank](#)
 - UST Tank Information/Monitoring Plan - Tank ID # CTD4 - CERS TankID # 10000885-001 Ready to Submit [Edit](#) [Discard](#)
 - UST Tank Information/Monitoring Plan - Tank ID # CTD5 - CERS TankID # 10000885-003 Ready to Submit [Edit](#) [Discard](#)
 - UST Tank Information/Monitoring Plan - Tank ID # CTD6 - CERS TankID # 10000885-002 Ready to Submit [Edit](#) [Discard](#)
- UST Certifications of Installation/Modification [Add Certification](#) Ready to Submit [Edit](#) [Discard](#)
- UST Monitoring Site Plan: Upload Document(s) Ready to Submit [Edit](#) [Discard](#)
- UST Certification of Financial Responsibility Ready to Submit [Edit](#) [Discard](#)
- UST Response Plan Ready to Submit [Edit](#) [Discard](#)
- UST Owner/Operator: Written Agreement: Exempt Ready to Submit [Edit](#) [Discard](#)
- UST Letter from Chief Financial Officer Ready to Submit [Edit](#) [Discard](#)
- Owner Statement of Designated UST Operator Compliance: Upload Document(s) Ready to Submit [Edit](#) [Discard](#)

UST Tank Information

UST Tank Information/Monitoring Plan: Caltrans-District 4 Office
Home » Prepare Submittal (10000885) » UST: UST Tank Information/Monitoring Plan (Draft)

[Instructions/Help](#) [Discard](#) [View Monitoring Plan](#) [Edit](#) [Cancel](#)

Type of Action
Type of Action (UST Tank)
Confirmed/Updated Information

Facility Information
Caltrans-District 4 Office
111 Grand Ave
Oakland, CA 94612

Tank Description

Tank ID # CTD4	Date UST System Installed 1/15/2018	Tank Configuration A Stand-alone Tank
CERS Tank ID # 10000885-001	Date Existing UST Discovered -	Number of Compartments in the Unit 1
Tank Manufacturer XERXES	Date UST Permanently Closed -	Additional Description -
Tank Capacity In Gallons 2500		



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What Processes are Impacted?

Underground Storage Tanks Submittals

- Added New Data Element Codes for Data Element 430 – Type of Action UST

Type of Action

Type of Action (UST Tank)

Confirmed/Updated Information New Permit Renewal Permit Temporary UST Closure UST Permanent Closure on Site UST Removal

Split Facility AST Change to UST UST Change to AST

- AST Change to UST
 - Allow transfer of storage tank from AST program to UST program
 - Effective transfer date = Submittal Accepted Date + Type of Action = AST Change to UST
- UST Change to AST
 - Allow transfer of storage tank from UST program to AST program
 - Support for UST to AST transfer project affecting several thousand storage tanks
 - Storage tanks will remain in UST reports for tracking purposes, but will not count as active USTs
 - Effective transfer date = Submittal Accepted Date + Type of Action = UST Change to AST
- Split Facility
 - Allow a business/facility to assume ownership of one or more USTs from an existing CERS UST facility



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What Processes are Impacted?

Underground Storage Tanks Submittals

- **Added New Data Element Codes for Data Element 439 – Tank Use**
 - Airport Hydrant System
- **Added New Data Element Codes for Data Element 440 – Tank Contents**
 - E85
 - Biodiesel B6 – B99
 - Biodiesel 100
 - Kerosene
- **Obsoleted Data Element Codes for Data Element 440 – Tank Contents**
 - Petroleum Blend Fuel
 - Ethanol

Tank Use and Contents

Tank Use [Read This First](#)

- Motor Vehicle Fueling
- Marina Fueling
- Aviation Fueling
- Chemical Product Storage
- Hazardous Waste (includes used oil)
- Emergency Generator Fuel
- Other Generator Fuel
- Airport Hydrant System
- Unknown
- Other

Tank Contents [Read This First](#)

- Regular Unleaded
- Premium Unleaded
- Midgrade Unleaded
- Diesel
- Jet Fuel
- Aviation Gas
- Used Oil
- Other Petroleum
- Other Non-petroleum
- E85
- Biodiesel B6 – B99
- Biodiesel 100
- Kerosene

Other Petroleum Contents [Read This First](#)

Other Non-Petroleum Contents [Read This First](#)



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What Processes are Impacted?

Underground Storage Tanks Submittals

- **Updated Data Element 421 – BOE Number**
 - Field length lengthened from 8 to 9
 - New format will be 9 digits: XXXXXXXXX
 - CERS will accept both current format (44XXXXXX) and new format (XXXXXXXXX) when it goes into effect (estimated May 2019)
 - All new UST facilities registered on or after the effective date will be assigned BOE Numbers in the new format
 - Existing facilities will retain current BOE Numbers



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QUESTIONS

cers@CalEPA.ca.gov